



2025-26 Studio Policy

Updated April 13, 2025

Welcome to the Bartle Guitar Studio!

I look forward to helping you reach your individual musical goals. As you progress through your lessons, you will acquire musical skills and techniques that can be applied to a wide musical repertoire. I teach acoustic and classical guitar, music theory, and keyboard theory to students ages five to adult.

Materials: Students are to bring a guitar and music books to each lesson. It is recommended that you communicate with me prior to purchasing a guitar. A substandard instrument or instrument that is not the correct size can impede student learning. I will research the current market and make recommendations for buying a quality, affordable instrument. In addition, students will need to have a guitar tuner, guitar footstool, and music stand for home practice.

Practicing: It is recommended that students practice consistently at a regular time at least five days a week and that a well-lit, distraction-free practice area be set up in your home with a music stand, guitar footstool, and supportive chair or bench. Parents can assist their children with establishing a practice routine. Students should focus on practicing the repertoire covered during each lesson in determining the daily amount of time needed to practice. Consistent listening to recordings students are working on is highly recommended to accelerate the process of learning new pieces.

Recitals: Students are encouraged to participate in the three recitals offered throughout the year. There are two solo recital opportunities: the Winter recital in December and the Spring recital in May. The End-of-Summer group recital gathering offers students a motivational event to work towards during the summer practice months. Performances take place in community-based settings and frequently occur in conjunction with Denver-area music teachers and associations. Recitals give students the opportunity to work towards goals, meet fellow musicians, and strengthen public performance skills.

Waiting Room: The waiting room and restrooms are located adjacent to the studio lesson room. The waiting room has a comfortable seating area and wireless internet, .

2025-26 Tuition*

Annual tuition is based on a lesson rate of \$70/hour (\$52.50 per 45 minutes/\$35 per 30 minutes) and divided in six even amounts spread over twelve months:

<i>Lesson Length</i>	<i>30 Minutes</i>	<i>45 Minutes</i>	<i>60 Minutes</i>
<i>2-Month Rate</i>	\$257	\$385	\$514

- What does my tuition include?
 - 44 Weekly Lessons per Calendar Year**
 - 3 Recital Opportunities per Year
 - Recital Accompaniment
 - Assistance Changing Strings
 - Sizing Use of Demo Guitars
 - Recommendations on Equipment Purchases
 - Outside Class Availability for Questions
 - Scheduling
 - Finding and Creating New Music Materials
 - Professional Dues and Continuing Education
 - Miscellaneous Handouts
 - General Studio Business Management and Expenses

*Annual incremental cost-of-living tuition adjustments will go into effect at the start of each fall semester.

**Students enrolled in lessons every other week will pay 50% of the monthly rate (available to adult students only during daytime hours).

Total annual tuition fee per calendar year: \$1,540 (30 minutes), \$2,310 (45 minutes), \$3,080 (60 minutes).
New students starting after a registration period will commence lessons at the beginning of the following month.

- Payment: Tuition is due on the 20th of the month prior to the months' lessons. **Payment due dates for 2025-26 academic year: August 20th, October 20th, December 20th, February 20th, April 20th, June 20th.** If payment has not been made by the due date and a payment arrangement has not been made, then the student's lesson time slot may be offered to waitlisted students. Payments can be made by Zelle, cash, or check. Please make checks out to *Bartle Guitar Studio*. There is a \$20 returned check fee. Refunds or missed lesson credits are not offered.
- Schedule: Lessons are taught Mondays through Fridays (lesson times scheduled every other week available to adult students only during daytime hours.) Lesson times will be confirmed every two months in advance of the upcoming session. Lessons are scheduled as follows: 17 fall semester lessons, 20 spring semester lessons, and 7 summer semester lessons (summer flex scheduling options available). Students have the option to purchase additional lessons. Lessons that fall on a one-day holiday may be rescheduled within the week in space-available time slots.

- Attendance Policy: Makeups must be scheduled prior to the end of the semester they are missed and cannot be “carried over.” Missed lessons can be made up in two ways: (1) rescheduling outside the reserved time slots (2) adding time increments to future lessons. Makeups are based on availability and specific time slots cannot be guaranteed. Lessons missed without advance notice or with less than 24-hour notice will not be made up (exceptions granted for emergencies only). No refunds or credits will be issued for missed lessons. Lessons missed by the instructor will be rescheduled in space-available time slots. Online Zoom lessons are offered for students unable to attend in person.
- Gift Certificate Rate: Customized packages are available for gift purchase.
- Referral Discount: As a way of showing appreciation for referrals, I offer a \$20 tuition credit if a student you referred to me signs up for a lesson package.

Waitlist: If the studio is full, prospective students will be placed on a waitlist. All students on the waitlist will be notified of openings via email and the spot will be filled on a first-come, first-served basis. Currently enrolled students who wish to take an extended leave-of-absence may elect to place their name on the waitlist and notified when openings arise.

2025-26 Studio Calendar

August 18, 2025: Fall Semester Starts

September 6, 2025: End-of-Summer Ensemble Recital @ 8 AM

September 1, 2025: Studio Closed for Labor Day

November 24-28, 2025: Studio Closed for Thanksgiving Break

December TBD 2025: Winter Recitals @ 8 AM (Start Time)

December 19, 2025: Last Day Fall Semester

December 22nd-January 2nd: Studio Closed for Winter Break

January 5, 2026: Spring Semester Starts

January 19, 2026: Studio Closed for MLK Day

February 16, 2026: Studio Closed for Presidents' Day

March 23-March 27, 2026: Studio Closed for Spring Break

May TBD, 2026: Spring Recital @ 8 AM

May 25, 2026: Studio Closed for Memorial Day

May 29, 2026: Last Day Spring Semester

June 1-August 14, 2026: Summer Semester

Care of Children: Adult supervision of minor students is only available during the scheduled lesson time in the studio teaching room. Bartle Guitar Studio is not responsible for children under 18 who leave the premises unaccompanied.

Contact Information: Please feel free to contact me at info@BartleGuitarStudio.com or (720) 353-2902.

I am committed to your musical success and I look forward to teaching you!

~Lorian Bartle



Making Payments to Bartle Guitar Studio

1) Zelle Payments

How to pay online:

Sending money with **Zelle**

Zelle is a fast and free way to send your tuition to Bartle Guitar Studio. Login *directly* to your bank or credit union website to access **Zelle**. (Important! Do not use the separate Zelle app outside of your account which is not set up for businesses.)

To complete your transaction, you will need to use the Bartle Guitar Studio phone number:

720-353-2902

After entering the phone number, Zelle should identify the recipient as "Bartle Guitar Studio, LLC." The music studio will receive notification of payment and you will get a record of the transaction.

2) Payment by Check

Tuition checks, payable to "Bartle Guitar Studio," may also be dropped off during your lesson time or sent through the mail:

Bartle Guitar Studio
3233 Taft Court
Wheat Ridge, CO 80033

3) Cash Payment

Cash Payment can be made in person during lesson times. Change is available if needed. Please do not send cash through the mail. Receipt for cash payment provided upon request.